

Center Name: Charlene Joseph		Address: 811 Arapaho Alamogordo, NM 88310			Phone: (575)446-8436		
License Number: 77693	Issue Date: 04/16/2016	Expiration Date: 04/15/2017	Type: 2 Star Family Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	4	Under Age 2:	2	Night Care:	0	Playground:	0
				Over 2:	2	Under 2:	0
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	09:00 PM	09:00 PM	09:00 PM	09:00 PM	09:00 PM		
# of Classrooms: 1	Purpose: Annual		Date: 02/14/2017		Time: 11:25 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS <u>Deficiencies</u> The licensee does not have on file the following: the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health. Regulation: 8.16.2.32A(1)-(5) <u>Corrective Action Plan</u> All required items will be on file for review. Date to be Completed: 02/28/2017	Non-compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 5 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information. Regulation: 8.16.2.32D(2)(c) <u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 02/28/2017	Non-compliance

Center Name: Charlene Joseph	License Number: 77693	Date: 02/14/2017
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Administrative Requirements

Deficiencies

Of the 5 children's records reviewed, 1 is/are missing complete parental/guardian information as follows: emergency information,. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Regulation: 8.16.2.32D(1)(b)

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Date to be Completed: 02/28/2017

8.16.2.32 E PERSONNEL RECORDS	Compliance
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8.16.2.32 F PERSONNEL HANDBOOK	Not Inspected
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Personnel & Staffing

8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
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8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Compliance
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Services & Care of Children

8.16.2.34 A GUIDANCE	Compliance
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8.16.2.34 B NAPS OR REST PERIOD	Compliance
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8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Not Inspected
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8.16.2.34 D DIAPERING AND TOILETING	Not Inspected
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8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
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8.16.2.34 F NIGHT CARE	N/A
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8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
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8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
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8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
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8.16.2.34 J OUTDOOR PLAY	Compliance
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8.16.2.34 K SWIMMING, WADING AND WATER	N/A
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8.16.2.34 L FIELD TRIPS	N/A
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Food Service

8.16.2.35 B MEALS AND SNACKS	Compliance
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8.16.2.35 C MENUS	Compliance
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8.16.2.35 D KITCHENS	Compliance
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8.16.2.35 E MEAL TIMES	Compliance
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Health & Safety Requirements

8.16.2.36 A HYGIENE	Compliance
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8.16.2.36 B FIRST AID REQUIREMENTS	Compliance
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Health & Safety Requirements		
8.16.2.36 C MEDICATION		Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES		Not Inspected
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		Not Inspected
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		Not Inspected
8.16.2.38 C MECHANICAL SYSTEMS		Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE		Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Not Inspected
8.16.2.38 I PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



02/14/2017



02/14/2017

Surveyor: Sandra Connolly

Date

Facility Rep: Charlene Joseph

Date